

Flushing Sailing Club CIO
Charity No 1182993

Minutes of the trustees meeting
Held at the Clubhouse on 1st June 2022

1. Present were Peter Harvey (Chair); Gaye Slater (Commodore); Jeanette Hill; Dave Owens; Mike Hutchinson; Melanie Franks.
In attendance Len Cheshire; David Mitchell; Barry Kelly; Sue Clark.
2. A job description for the Commodore has been created and other key roles are in the process of being updated. These are necessary to help identify the tasks that our new Xero accounting package will need to undertake. MH has offered to arrange training in Xero and will send a link to BK to help him get started. It is planned to get the accounting transactions organised first and then look at the Membership requirements. BK is currently in the process of identifying Club suppliers and transactions. Xero should be up and running in 2 months.
3. We need to ensure that all details stored in the Cloud will be secure to comply with all legal requirements.
4. BK has produced a budget for the current year. PH will circulate it.
5. The website is in a position where we can start adding content. GS has begun the task of identifying the documents required for the new website.
6. Our development plan needs updating and DO has agreed to help with this task.
7. Membership numbers are lower than 2021, but significantly higher than before the new building. A discussion about Membership took place and the subject will be reviewed.
8. Racing is going very well. There were some issues with the COGS administration which need to be resolved.
9. The pontoon project is progressing. The wave study has been completed and the results are now with our consultants who will analyse the outcome. We can then decide on the method of fixing the pontoon to the seabed and how we attach the bridge to the quay. There is a meeting with Natural England on 29th June to seek approval for the project, so no effort will be made to fundraise until approval has been given.
10. There are plans to refresh the paintwork in the Clubhouse this winter.
11. It was suggested that we hire an administrator to reduce the work of our volunteers but it was felt that we await the outcome of the role analysis to identify the tasks and number of hours that would be needed.

12. Several companies have shown an interest in our Club and we need to think of how we can best use their sponsorships.
13. Roseland Trust have offered to find a suitable candidate for us to sponsor on the Tall Ships Challenge. It will cost about £1,100. It was felt that we should advertise what we are doing and put out a press release to local papers.
14. With the parking difficulties in the village and the Club being used most days, it was suggested that we become pro-active in the village to promote what we do to gain support from the villagers.

Next meeting: 7pm, 7th September 2022.